

Join Main Street Clinton for its 2025 season of the

FRESH^{AT} FIVE FARMERS MARKET

Vendor Guidelines & Application

Tuesdays from 5 – 7 p.m.

June 3, 10, 17, 24

July 1, 8, 15, 22, 29

August 5, 12



2025 Vendor Guidelines

Fresh at Five Farmers Market

The Fresh at Five Farmers Market is a project of Main Street Clinton, a non-profit devoted to the revitalization of Clinton's downtown business districts. These open-air markets take place on the historic brick streets of Olde Towne Clinton. With a country fair flavor, the market provides a venue for regional growers and producers to market fresh goods and products to the community.

The Fresh at Five Farmers Market promotes the sale of locally grown produce. **Items sold must be grown or produced by the vendor, the vendor's family member, or an employee of the vendor.** Farmers may sell limited amounts of products from neighboring farms at the discretion of the Main Street Clinton director. This must be disclosed on the application and approved prior to arrival. No resell of produce or goods obtained commercially is allowed. The Main Street Clinton director reserves the right to refuse any vendor.

Growers are required to register with the Mississippi Department of Agriculture and Commerce Produce Safety Division. A Produce Safety Rule Exemption Application (original or annual renewal) must be filed with the Department before participation. Please submit the appropriate form to the Department of Agriculture using this link, <https://www.mdac.ms.gov/bureaus-departments/regulatory-services/produce-safety-division/produce-safety-forms/>.

Proof of registration must be displayed at your booth. This signage can be provided by Main Street Clinton upon acknowledgement from the Department of Agriculture.

Permitted Items for Sale

All products must be produced by the vendor and should fall into two general categories.

Category 1: Grown/raised agriculture products

Raw fruits	Raw vegetables	Edible plants/mushrooms
Eggs	Honey	Shelled peas and beans
Spices	Grains	Fresh cut flowers and foliage
Grown plants	Herbs	Fresh/frozen meats and seafood

*Vendors are responsible for obtaining appropriate permits and/or licensing. For permit requirements, go to <https://agnet.mdac.ms.gov/agManage/uploads/1796.pdf>.

*See Mississippi Certified Farmers Markets Program forms at <https://www.mdac.ms.gov/bureaus-departments/market-development/mississippi-certified-farmers-markets-program/>.

Category 2: Edible products / Baked and canned goods

Herbal oils and vinegar	Pastries	Cookies	Cakes
Cheese Cakes	Chocolates	Candies	Breads
Fruit syrups	Jellies & Jams	Sandwiches	Canned & Pickled Products

Homemade pasta
Pies

Fresh juice
Cheese

Cider

Fresh dairy products

Cottage Food Operations

Vendors without licensing and selling non-raw goods will be identified as a cottage food operation. Cottage food vendors must label each item according to the laws set by the Mississippi State Department of Health. Each label must contain the product name, business name and address, ingredients, net weight, allergens, and the statement, "Made in a cottage food operation that is not subject to Mississippi's food safety regulations." Vendors must submit a copy or a photo of this label to Main Street Clinton along with the application.

For more information about cottage food operations, visit Cottage Food FAQs at <https://msdh.ms.gov/page/resources/5375.pdf>.

For additional help with labeling cottage foods, see https://extension.msstate.edu/sites/default/files/publications/publications/P3545_web.pdf.

Activity Schedule

Market Hours

Tuesday evenings, weekly throughout the growing season; June 3 – August 12

Market hours: 5:00 p.m. - 7:00 p.m.

Set-up time: No earlier than 4:00 p.m.

Clean-up: 7:00 p.m. - 8:00 p.m.

Market Dates

June 3, 10, 17, 24

July 1, 8, 15, 22, 29

August 5, 12

Reserving a Booth Space/Vendor Approval

Thank you for your interest in becoming a vendor at the Fresh at Five Farmers Market in Clinton. We encourage your participation and have outlined the following procedures to make the farmers market enjoyable and profitable for you. Please read the information carefully and fill out the attached vendor application. **Return the application with payment.** Booth space will be available on a first come, first served basis.

Booth Space Logistics and Rent

- Regular market booth rental is \$10 per market. Vendors who provide pre-payment for all markets (\$100) will receive eleven rentals for the price of ten.
- Booth spaces are limited to a 10'x12' space. Any additional space requested will require an additional \$10 rental per booth space.
- Limited electricity is available. Priority for these spaces will be given to vendors whose products require electricity. Arrangements must be made in advance and specified on the application. The Fresh at Five Market Manager has the right to limit electrical devices. Proper refrigeration for food products is required. Vendors must provide electrical cords and must duct tape the cords to the sidewalks for safety.

- Use of generators is allowed only if the noise level produced does not interfere with interaction between vendors and shoppers.
- Tables, chairs, and tents are the responsibility of the vendor.
- Vendors can display products on their tables facing the public or on a back bar (if needed), but not on the ground or in back of vehicles. Canopies, tents, or umbrellas are encouraged. Vendors are responsible for creating an attractive display and making their booths look professional. All tables should be covered with a tablecloth.
- Firearms, alcohol, and drugs, are strictly forbidden. The Fresh at Five Market is a non-smoking event.
- No radios or other noise generating electronic devices are allowed.
- Vendors must stay for the entire market. Leaving before 7:00 p.m. is not allowed and could result in vendor expulsion from the market for the remainder of the season.
- Pre-paid booth rental fees are non-refundable. Failure to show for reserved space without prior notice to the Main Street Clinton director or Fresh at Five Farmers Market manager may result in the denial of future booth rentals.
- Cancellation of market due to weather or other conflict is at the discretion of the Main Street Clinton director and/or the Fresh at Five Market manager; booth fees will not be refunded.

Procedures for Set-Up

Vendors should not set up prior to 4:00 p.m. when Main Street staff is onsite. Out of courtesy for business and their patrons, **vendors must not block the entrance to any Olde Towne businesses.** Jefferson Street traffic should travel one way, north. Vendors should drive onto Jefferson Street heading north, unload merchandise and move their vehicle before setting up their booth. If additional time is needed, vendors must notify the Main Street Clinton director or the Fresh at Five Farmers Market manager in advance. All set-up must be completed and vendors must be ready for business at 5:00 p.m. Vehicles must be moved out of the market area by 4:45 p.m. Parking is available on side streets. Please leave parking spaces close to the market free for shoppers.

Procedures for Clean-Up

Vendors must clean up their areas at the end of each market. Vendors should pack up the entire contents of their booth before pulling vehicles into the market area. **For safety, do not bring your vehicle into the market area until all shoppers have left the area at closing time.** Again, all traffic entering Jefferson Street will be one way, north. All vendors should clear the market area by 7:00 p.m. and no later than 8:00 p.m. Vendors should not use public trash receptacles for disposal of boxes or other refuse. Please remove your trash from the premises.

Health Regulations

Vendors are responsible for obtaining appropriate permits and/or licensing. For permit requirements, go to <https://agnet.mdac.ms.gov/agManage/uploads/1796.pdf>.

See Mississippi Certified Farmers Markets Program forms at <https://www.mdac.ms.gov/bureaus-departments/market-development/mississippi-certified-farmers-markets-program/>.

Seafood vendors are required to have and display a current commercial fishing or selling license with the application.

Cottage food operations must submit a copy of all labels along with the application.

Vendors who sell food to be consumed onsite must submit a copy of their current MSDOH Permit to Operate and/or ServSafe AND a copy of current liability insurance with the application. A copy of your Permit to Operate should be displayed at your booth.

Hold Harmless Clause

All authorized vendors participating in the Fresh at Five Farmers Market shall be individually responsible for any loss, personal injury, deaths, and/or damage that may occur as a result of the vendor's negligence or that of its servants, agents, and employees. All vendors hereby agree to indemnify and save the Fresh at Five Farmers Market and Main Street Program harmless from any loss, cost, damages, and other expenses, including attorneys' fees, suffered or incurred by the Fresh at Five Farmers Market by reason of the vendors' negligence or that of its servants, agents, and employees, provided that the vendors shall not be responsible nor required to indemnify the Fresh at Five Farmers Market for negligence, its servants, agents, and employees. Because no insurance is provided to participants in the Fresh at Five Farmers Market, each vendor must carry his/her own product liability insurance if so desired.

Sales

Vendors selling produce are not required to pay Mississippi sales tax if they are the grower and the Fresh at Five Farmers Market is their first point of sale.

Photo Release

Vendors at the Fresh at Five Farmers Market may appear in pictures taken for publication by Main Street Clinton employees, members, or the general public. By signing the application below, vendors agree to have themselves or their products photographed and printed in Main Street Clinton publications or posted on Main Street Clinton affiliated websites and social media outlets.

Other

Upon occasion we receive requests for vendor contact information from journalists writing promotional articles for our market as well as customers interested in making direct purchases. By signing the application below, vendors agree to the sharing of information as it relates to the promotion of the market or the vendor himself/herself.

Questions

Contact the Main Street office at 601.924.5472 or email us at mainstreetclinton@clintonms.org.

Online Registration

Online applications may be submitted via our online portal. Please contact Main Street Clinton to request an application link.

Fresh at Five – 2025 Vendor Application

Please read the Fresh at Five vendor guidelines provided by Main Street Clinton before completing the application.

☐ YES, I have read the vendor guidelines.

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Please provide a brief list of each item you wish to sell (add descriptions as needed).

No retail or resale items are permitted. Requests to sell produce not grown by the vendor must be approved by the Main Street director.

Growers: Have you registered with the MS Department of Agriculture and Commerce Produce Safety Division?

☐ YES ☐ NO (See Fresh at Five guidelines for link.)

Cottage Food Vendors: Have you included a copy or photo of your required labels? ☐ YES ☐ NO

Onsite Food Vendors: If food is to be consumed onsite, please submit a copy of the following documents.

☐ Permit to Operate and/or ServSafe ☐ Liability Insurance

Grower and Cottage Food Vendors: Are you adhering to all permit requirements outlined by the

MDAC at <https://agnet.mdac.ms.gov/agManage/uploads/1796.pdf>? ☐ YES ☐ NO

Please select the dates that you wish to rent a booth space:

☐ All markets - \$100 (Vendors who pre-pay for all markets will receive one free rental.)

JUNE ☐ June 3 ☐ June 10 ☐ June 17 ☐ June 24

JULY ☐ July 1 ☐ July 8 ☐ July 15 ☐ July 22 ☐ July 29

AUGUST ☐ August 5 ☐ August 12

Number of 10' x 12' booth spaces requested per market date: ☐ 1 ☐ 2 ☐ MORE _____

Do you need electricity to safely provide your product? ☐ YES ☐ NO

Do you accept credit / debit cards? ☐ YES ☐ NO Do you accept EBT? ☐ YES ☐ NO

I have read the vendor guidelines and understand that failure to comply with any Fresh at Five Farmers Market policy will result in my dismissal from the market.

Printed Name _____ Signature _____ Date _____

Mail or email application and photos to: Main Street Clinton | P. O. Box 156, Clinton, MS 39060 | mainstreetclinton@clintonms.org